

NAS Proposal Guidelines

It is the aim to serve women who are pregnant and/or parenting with either a primary Substance Use Disorder (SUD) diagnosis or a co-occurring mental illness with an SUD diagnosis for whom illicit or prescription opiates is the primary drug of abuse.

Respondents are requested to provide information to be used to determine options available to the Commonwealth for the most effective utilization of one-time funds to develop and further promote services to the population. When submitting a response, please provide the following information.

Section A: Vendor Information

- Official Business Name
- Address, Telephone and Fax number
- Name, Title and email address of primary contact person and individual authorized to contract on behalf of the organization
- Brief history of the agency, business, or organization
- Length of time in business or operating and list any parent or subsidiary organizations
- Copy of current licensure status (i.e., CMHC, AODE, etc.)
- Copy of any accreditation obtained (i.e., COA, JCAHCO, etc.)
- Medicaid number and Information regarding current status as Kentucky Medicaid provider (i.e., which MCO is under contract and for what services)

Section B: Key Design Attributes

- I. Statement of Need
 - Demonstrate need for the program within the intended area of service by providing data to illustrate the significant impact that opiate dependence has had on the population and, in particular on rates of NAS (e.g., overdoses, hospitalizations, admission rates, NAS rates)
- II. Evidence-Based Screening, Assessment, and Treatment
 - Identify and provide plan of utilization of nationally-recognized evidence-based intervention models. These models must be within SAMHSA's National Registry of Evidence-Based Programs and Practice found at <http://www.nrepp.samhsa.gov/>
- III. Access to a Broad Array of Trauma-Informed Services and Level of Care Determination
 - Demonstrate a commitment to ensure individuals have access to services that include outpatient, medication-assisted, individuals, group, family, intensive outpatient, crisis, case management, and residential
 - Describe guidelines to determine appropriate level and intensity of treatment that follows ASAM recommendations

IV. Organizational Readiness

- Staffing Capacity: Outline the plan for sufficient clinical leadership and direct-care staff with expertise and experience to address the treatment needs of pregnant and/or parenting with either a primary Substance Use Disorder (SUD) diagnosis or a co-occurring mental illness with an SUD diagnosis for whom illicit or prescription opiates is the primary drug of abuse.
- Licensure & Accreditation: Describe plan to obtain and maintain appropriate licensure and accreditation status

V. Implementation Timeline and Sustainability Plan

- Narrative describing the implementation plan and timeline for the proposal, and further describing when and how the proposed services to be supported by the funding will become fully sustainable.

VI. Quality and Outcome Measures

- Brief description of quality and outcome measures that will guide program improvement efforts

VII. Necessary Partnerships

- Demonstrate evidence of partnerships to ensure access to a comprehensive continuum of services and supports (e.g., CMHCs, BHSOs, MAT providers, community hospitals, advocacy organizations, local health departments, obstetric providers and other medical providers/specialists, as needed)

VIII. Continuation of Support in Postpartum and Additional Supports

- Describe how the agency will ensure that a continuum of recovery services and supports are available to women post-delivery (e.g., high frequency home visitation, substance use recovery supports, parenting training, supportive housing, transportation, supported education and employment, child care, social supports)

Section C: Attachments

- A one page abstract/summary of the proposal must be included and will not count towards the allowable page total.
- A detailed budget should be provided using Attachment I. A supplemental budget narrative can be included and will not count towards the page count limitation.
- A compliance statement must be completed and signed (Attachment II).

Section D: Additional Information

- Agency brochures and/or literature can be included, if available.
- If granted funding, agencies must be able to report quarterly and agree to be subject to program evaluation and monitoring.
- Funds cannot be supplanted, meaning the funding cannot take the place of existing funding.

Eligible Applicants:

Any not-for-profit provider licensed to do business in Kentucky with at least 2 years of continuous service to the population is eligible for funding. Multiple agencies can partner for the application process but only one agency can serve as the fiscal agent.

Award Information:

Funding Mechanism: Grant

Anticipated Total Available Funding: \$1,000,000

Anticipated Number of Awards: 6 providers

Anticipated Award Amount: up to \$250,000

Length of Project: 2 Years

Cost Sharing/Match Required: None

Multi-Tiered Proposal Review Process:

Proposals will initially be screened at an administrative level, where a determination will be made as to whether or not basic eligibility requirements have been met. The next stage involves an independent review by a panel of experts from CHFS and KY-ASAP with expertise in Neonatal Abstinence Syndrome and Substance Use. Qualitative assessments will be made looking at each key attribute and will be converted to a numerical rating and total score. Recommendations from this subcommittee will be presented to KY-ASAP for consideration who will then vote to agree or not with the funding recommendations.

Submission Format:

- Please include a cover letter on agency letterhead
- Abstracts, Proposals, Budgets, and Compliance Statements must be submitted in a combined PDF by email to Kathryn.McCain@ky.gov
- Proposals must be double-spaced using Times New Roman 12-point font
- Proposal narratives must address each of the key attributes in the proposal guidelines and should be organized such that each section is clearly identifiable to the reviewers
- Proposals should be no longer than **eight (8) printed pages in length**, excluding the cover page, budget, compliance statement and supplemental materials

Abstracts, Proposals, Budgets, and Compliance Statements and any other information must be received by 5pm EST August 21, 2015